

**FAQs REGARDING INTERNSHIP AND ADMISSION TO THE
PART III EXAM IN JANUARY 2009**

- 1. Which students graduating in calendar year 2009 from a US accredited college are eligible to sit for the January 2009 NYS Board Part III licensing examination?**

A student who has successfully matriculated into the final year of professional study at an accredited college of pharmacy, who will be a graduate from that same college as of June 2009 and who will complete 1000 internship hours by January 7th, 2009, and **has filed all required forms and documents** as specified, is eligible to sit for the exam.

- 2. If I practice as an Intern at more than one pharmacy, do I need to submit a separate form for each site?**

YES. You must submit a separate form for each practice site signed by the preceptor pharmacist.

- 3. If I was practicing at a pharmacy before I received my intern permit, can I submit those hours toward the 1,000 hours needed to sit for Part III?**

NO. You may only submit hours accrued after the date you were issued your Intern Permit.

- 4. Can I submit hours from when I worked "off the books"?**

NO.

- 5. Can I submit hours completed prior to or during my 1st professional year of education?**

NO.

- 6. Is there a maximum number of hours per week that I can submit?**

YES. We will only accept up to 40 hours per week as outlined in Regulations of the Commissioner of Education.

- 7. May I accrue Internship hours during the academic year?**

YES. However, you cannot submit ANY hours that were part of your academic curriculum (i.e. rotations). Claiming such hours as independent internship practice is considered filing a false statement and may ultimately delay licensure.

- 8. What is the deadline for accrual of hours to sit for the Board exam in January 2009?**

You can submit hours that are expected to be completed by January 7, 2009, however, all forms must be filed by the November 1, 2008 deadline.

- 9. What is the deadline for submission of the applications and forms?**

The application for licensure, the forms certifying internship hours AND the application to the test administrator (Castle Worldwide) must be **postmarked no later than NOVEMBER 1, 2008**. NO EXCEPTIONS WILL BE MADE and NO EXPLANATIONS WILL BE CONSIDERED OR ENTERAINED UNDER ANY CIRCUMSTANCE. Applicants are encouraged to maintain copies of all submissions, including checks or money orders.

10. Where can I find the forms to apply?

- *Application for Licensure & First Registration* and - *Certification of Completion of an Internship in Pharmacy* can be found online at <http://www.op.nvsed.gov/pharmforms.htm>.

Information and the (application to take the exam) is available from Castle Worldwide at <http://www.castleworldwide.com>.

11. Am I guaranteed a seat to take the exam in January?

YES, HOWEVER, the spots at each location will be allocated on a first come, first served basis. Therefore, you are NOT guaranteed a seat at the specific test site location that you select on the exam application.

12. Where will the January 2009 compounding exam be offered?

The examination will be held at the following sites:

- Albany College of Pharmacy
- St. John's University
- Long Island University (Arnold and Marie Schwartz College of Pharmacy)
- State University at Buffalo

13. Must the forms be notarized?

Both the *Form 1 - Application for Licensure & First Registration* and *Form 4 - Certification of Completion of an Internship in Pharmacy* must be notarized.

14. If I was hired to fill a position as a pharmacy technician, may I claim those hours as credit for internship practice?

NO. There is significant difference in what a registered intern may do, not the least of which is patient counseling, for example.

15. Will the Board of Pharmacy audit submissions to confirm hours and to assure that no required rotations were submitted as independent internship practice?

YES.

16. I completed internship hours in another state. Can I use these hours toward the required hours of internship to be eligible for the Part III exam in NYS?

YES. Internships completed in another state may be accepted as long as the intern meets all requirements to practice pharmacy and is authorized to do so by that State's Board of Pharmacy. Section IV of Form 4 must be completed and signed by an authorized representative of the state in which the internship will be or has been performed. A separate Form 4 must be submitted for each pharmacy and each preceptor pharmacist.

17. Is it necessary to complete the "Pharmacy Internship Experience Log For The Year" for a summer internship when I worked the same 40 hours a week for 8 weeks of the summer?

NO.

18. I no longer work at the internship site. Will the board accept two submissions of the notarized Form 4? One from the preceptor and one from the intern?

YES.